

## Board Issue/Project Review and Prioritization

### Purpose

Establish a systematic process for appropriate, timely consideration of issues pertinent to nursing regulation and to increase transparency of the Board's decision-making processes. Prioritization will be based on urgency of public safety implications, relevance for large numbers of practicing nurses or client populations, and resources available to complete needed work. Other factors may be considered by the Board as needed.

### Goals

1. Review and prioritize all *OSBN Issue Review* Requests.
2. Review all additional Board staff requests for issue prioritization.
3. With the assistance of Board staff, establish and maintain a schedule for:
  - a. Policy development
  - b. Project development/implementation
  - c. Rule revision
4. Direct work, for completion, to Board staff and to the Nursing Practice Committee.

### Process for Review and Response to Issue Review Forms

1. Individual/organization submits *Request for OSBN Issue Review* or the individual presents an issue during Open Forum.
2. Individuals presenting an issue during Open Forum may be asked to subsequently submit a *Request for OSBN Issue Review* form. Consideration of the issue would be at the following meeting, unless the Board directs otherwise.
3. *Request for OSBN Issue Review* forms will be reviewed by the Board during Open Forum/Issue Review section at each major Board meeting (February, April, June, September, and November).
4. Board will assign High, Medium and Low priority for each issue.
5. Board will send appropriate issues, with direction, to the Nursing Practice Committee for further action.
6. Board will provide direction to staff for other issues not appropriate for the Nursing Practice Committee.
7. Board will direct staff to generate a letter, signed by the Executive Director, expressing the Board's response to those submitting issue review forms.

### Process for Maintenance of Rule and Policy Schedules

1. Board staff will develop and maintain written schedules for:
  - a. Administrative rule review
  - b. Current Nursing Practice Committee activities, including policy review
  - c. Additional policy review
  - d. Current major projects
2. Board staff will present schedules to the Board at Board meetings.
3. Board staff will present ongoing major projects at Board meetings.
4. Board members will direct review and prioritization of projects, rules and policies.

**Adopted: November 19, 2009**

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*The Oregon State Board of Nursing (OSBN) is authorized by Oregon Revised Statutes Chapter 678 to exercise general supervision over the practice of nursing in Oregon to include regulation of nursing licensure, education and practice in order to assure that the citizens of Oregon receive safe and effective care. The OSBN further interprets statute and rule and issues opinions in the form of Board Policies, Policy Guidelines and Position Statements. Although they do not have the force and effect of law, these opinions are advisory in nature and issued as guidelines for safe nursing practice.*